

GVR Clay Studio of Green Valley MINUTES

Board of Directors Meeting February 19, 2016 Fiesta Room

The meeting was called to order at 9:00 a.m. by Julie Jacques, President.

Board Members present:

Julie Jacques, President

Jim FitzGerald, Vice President

Karen Hays, Treasurer

Tim Stewart, Assistant Treasurer

Sue Peetoom, Secretary

Kent Amerman, Director

Gary Ballew, Director

Jeannie Stewart, Past President

Jack Ernest, Parliamentarian

Members Absent:

Tim Taff, Director

Ron Cox, Director

The agenda was accepted as distributed.

The minutes of the January 15, 2016 Board of Directors meeting were approved.

Julie Jacques thanked Sheryal Adkins and her committee for their hard work on the exhibit at Canoa Hills of the Clay Studio members' artwork.

Julie also thanked Jeannie Stewart and Ann Erickson for their hard work on the Open House held February 13, which was a success.

Board Member Reports

Vice President Jim FitzGerald: Reviewed the status of the Tuesday meetings for committees. There were no complaints concerning the 8 am – 12 noon block of time available. There will be a Meeting Sign-in Sheet available at all meetings, and must be completed so that GVR is apprised that committees are using the space and the time block is retained for the Clay Studio. Jim indicated he is the one to contact to have a committee's meeting time posted on the calendar. Tim Stewart requested a 9 am time posted for the Finance Committee.

Secretary Sue Peetoom: Nothing to Report.

Treasurer Karen Hays: Reviewed the financial statements. Current total equity is \$67,033.55. 308 members have paid 2016 dues. 20-plus members have been picked up through the Introductory Classes.

Committee Reports

I.T.: Presentation by Jan Otto of the new website layout. Approximately 800 are going to the website monthly. Discussion of the new proposed website. Motion made by Jim Fitzgerald to adopt the new website page as presented. Seconded by Kent Amerman. Approved.

Education: Tim Taff being absent, Julie Jacques briefly discussed proposed summer classes. Two classes, "Ocotillo by Design" and "Fundamentals of Handbuilding Part II" have been suggested and requested approval by the Education Committee. Both to be instructed by Tim Taff. Motion made to approve the summer class schedule. Seconded and approved. Julie indicated that Katie Casey is now the Windows Sub-Committee Chair.

Maintenance & Security: Jay Groothousen has had a Photo Inventory made of the Clay Studio and a copy is in the hands of the President and of the Maintenance Committee for records-keeping.

Finance: Tim Stewart reported no meeting was held; the records-keeping is going smoothly and being maintained.

Membership: Julie Jacques reported that Mike Kearns has notified her that he will finish the 2016 year out. Currently two people are looking to see if they wish to take over this position.

A change to the Policies & Procedures section, Guidelines for Membership to the Clay Studio, was briefly discussed. In Qualified Applicants [section III], changed “gap” to “a gap of more than 2 years...”

Monitors: No report.

Supplies: Julie Jacques indicated that Valerie Diamond has assistance with the supplies and this is going well.

Social: Jeannie Stewart reported on the Open House on February 13. It was well attended, and she thanked all those who participated for their assistance. She reported although there were crowds, it seemed to flow well and people toured the facility.

There will be a March Social following the Board Meeting in the Fiesta Room. The Social for April will be the Volunteer Luncheon on April 7 at the Catholic Church. Vince Ercolani has again volunteered to be the chef. There will be no May social; socials will again be scheduled in the fall.

Kilns: Jack Ernest indicated the kilns were working to keep up with the volume during these winter months, and the kiln committee members were very busy.

Bylaws & Policies: There will be a discussion and vote at the Membership meeting regarding the proposed changes to the By Laws regarding voting procedures and name change.

Member Comments

Katie Danhoff inquired if it would be possible to increase the number of Introductory Classes being held in the Fall and Winter, as many potential members cannot enter classes due to class number and participant restrictions. Discussion. To be referred to Education Committee.

Unfinished Business

Signature cards for the Clay Studio of Green Valley to be updated with the bank due to change of officers for 2016. Motion made by Sue Peetoom, Secretary, to have Karen Hays, Treasurer, Tim Stewart, Assistant Treasurer, and Julie Jacques, President, as signers on the Bank of America Investment Savings Account and Bank of America Checking Account for the Clay Studio. Seconded by Gary Ballew, Director. Motion approved.

New Business

Brief discussion held on the “Special Rules for Small Boards”. Motion made by Julie Jacques and seconded by Sue Peetoom to adopt these rules. Approved.

Gary Ballew requested new equipment for the Sculpture Room for the next class [Wednesday, February 24, 2016]. 10 Boards at \$12/each; they will be laminated, pins installed; with sealed edges. Discussion held; to be purchased and invoice presented to Treasurer for payment.

Discussion on Committee budgets. Handbuilding, Wheel Room, and Sculpture Room budget, discussion on who to go to approve expenditures. General discussion. Katie Casey suggested review of budget formats and addition of cost centers. Tim Stewart indicated Finance Committee would take on this project for the 2017 budget.

Meeting Adjourned at 9:56 a.m.

Important Dates:

March 18	Board Meeting, Fiesta Room, 9:00 a.m., followed by Membership Social
April 2	Totem Tour 10 a.m. to 1:00 p.m.
April 7	Volunteer Lunch