

GVR Clay Studio of Green Valley MINUTES

Board of Directors Meeting September 16, 2016 Fiesta Room

The meeting was called to order at 9:06 a.m. by Julie Jacques, President.

Board Members present:

Julie Jacques, President

Jim FitzGerald, Vice President

Karen Hays, Treasurer

Sue Peetoom, Secretary

Ron Cox, Director

Gary Ballew, Director

Members Absent:

Jeanne Stewart, Past President

Tim Stewart, Treasurer

Jack Ernest, Parliamentarian

Kent Amerman, Director

The agenda was accepted.

The minutes of the April 15, 2016 Board of Directors meeting were approved.

Julie Jacques thanked all those who assisted in keeping the Clay Studio open and running smoothly during the summer.

Valerie Diamond has turned in her resignation as Purchasing Agent. Sue Peetoom has agreed to take over the position; there will be a transition period.

Jack Ernest, after 16 years, has resigned as Kiln Chairperson. Ron Foster and Katy Casey will co-chair this committee.

Kathleen Richter has taken over the Membership committee, with continuing assistance from Mike Kearns.

Tim Taff has resigned as Director. This will be addressed later.

Board Member Reports

Vice President Jim FitzGerald: The schedule for the February 1 – 28, 2017 GVR Clay Studio Exhibit at Canoa Hills was distributed. The reception will be held Thursday, February 2 instead of the first day of the Exhibit, as the Kitchen was not available on Wednesday, February 1.

Secretary Sue Peetoom: Nothing to Report.

Treasurer Karen Hays: Reviewed the financial statements. There is \$15,000 in reserve. Net Income is \$11,991.65. Equity \$67,130.54. 356 members to date for 2016. Karen indicated there were no problems over the summer months. Diane Willcutt asked what the current savings level was. Karen responded \$45,013.58.

Committee Reports

Education: Diane Willcutt reported that there is a new member on the Library committee, Colleen Molder, who has a background in library management. Colleen has already started organizing and updating the Library with new labels, instruction on checking out/in books and CDs, with other improvements to come. The Education Committee will be meeting the first Tuesday of each month.

Facilities: Julie Jacques reported on the incorrect parking lot striping that had been done in conjunction with the re-paving of the lots. She has emailed Jim Conroy of GVR requesting the loading zone be re-marked to its former size and the parking place deleted by that error be replaced. Also, she requested a Handicap space on one or both sides of the loading zone as it is located directly in front of handicap door/entry to the Studio.

Julie also discussed the ceiling leaks. Jim Conroy of GVR has indicated this will be worked on. Leaks are in the handbuilding room, the main room, and the electrical room.

Finance: No report.

Membership: Mike Kearns reported that he will continue to receive emails and do the E-blasts, etc. Kathleen Richter and Coralee Hagopian are handling duties regarding the membership records. Emails will be sent out around October 1, 2016 for the 2017 membership dues, with a few hard copies going out to those who do not use electronic mail. Dues for 2017 will remain at \$30/year per person.

Monitors: Diane Willcutt reported that trainers [mainly Cindy Remington and Sue Peetoom] had trained six new monitors over the summer and the Studio had very good monitor coverage during that time.

Diane brought up that questions had been asked regarding possibly changes on Sunday - opening the Studio earlier and allowing register transactions. Short discussion held. Will be further discussed at the next Board meeting.

Supplies: Sue Peetoom reported that the Purchasing Agent transition was going smoothly. Items for the Intro classes and the Raku committee had been purchased, as well as glazes and clays, and various other small items. A new tool has been ordered. Jack Ernest provided a password to allow Sue to enter inventory and pull reports.

Social: Julie Jacques indicated that Jeannie Stewart has requested assistance for the committee for the various events such as the Open House, the Volunteer Luncheon, the November Annual Membership Meeting, and the Christmas Social.

IT: No report.

Kilns: Ron Foster reported that three new kilns were installed during the summer, after an inspection of the kilns precluded rebuilding. The three kilns replaced were 8, 9, and 10 years old. Money had already been approved for two kilns, and a third was approved through a vote by the Board of Directors. Each year monies are budgeted to purchase two kilns; however, kilns are only replaced when needed.

Raku will be taken over by Rob Alstedder, with the transition in October being the target period.

Bylaws & Nominations: No report.

Member Comments

Mike Kearns was questioned when the ballots would go out for the 2016 elections. There will be no ballots, as the new by-laws allows elimination of this procedure if there are no contested positions.

Unfinished Business

Julie Jacques reported that at the GVR meeting in June, the Clay Studio was informed that it would no longer receive their 10% portion of the class fees. GVR also indicated that this was just the beginning of the conversation, as the clubs are going to be expected to take on more financial responsibilities [i.e. water, phone, electricity].

New Business

Julie Jacques indicated the Bank of America informed the Treasurer that Board action was required regarding a debit card for Sue Peetoom as the new Purchasing Agent. Ron Cox moved, seconded by Gary Ballew, that the Bank of America be requested to provide a debit card for Sue Peetoom through the GVR Clay Studio of Green Valley. Approved unanimously.

Julie Jacques indicated Jack Ernest, Gary Ballew and Ron Foster installed the three new kilns.

Discussion held. Approved to pay these three individuals the following:

Jack Ernest \$100

Ron Foster \$100

Gary Ballew \$ 50

Gary Ballew moved, with Ron Cox seconding, that Ron Foster and Katy Casey be approved as co-chairpersons of the Kiln Committee, Kathleen Richter as Membership chairperson, and Sue Peetoom

be approved as Purchasing Agent. Passed unanimously.

On September 14, 2016, Tim Taff, Director, resigned as Director, as well as a member of several committees, for personal reasons. Julie Jacques indicated that Gary Ballew had a candidate to fill Tim Taff's position as Director.

Gary Ballew introduced Dan Swartz and nominated him to complete Tim Taff's Director position. Gary indicated that Dan has been a member of the Studio for approx. three years. He is a team player, knows the Studio is Committee driven, and has assisted in many projects around the Studio, including, but not limited to, building racks, storage shelves, and armatures.

Dan spoke, indicating he is excited to come to the Clay Studio and enjoys working with clay, as well as assisting in projects, as mentioned by Gary. He would like to be on the Board to assist in keeping the Clay Studio running smoothly. He greatly enjoys the camaraderie he has felt in the Studio and has seen among the Board members.

Jim FitzGerald moved that the Board of Directors appoint Dan Swartz to fill Tim Taff's vacancy and complete his term. Sue Peetoom seconded the motion. Approved unanimously.

Meeting adjourned at 9:32 a.m.

Important Dates: