

GVR Clay Studio of Green Valley MINUTES

Board of Directors Meeting November 18, 2016 Anza Room

The meeting was called to order at 9:04 a.m. by Julie Jacques, President.

Board Members present:

Julie Jacques, President

Jim Fitzgerald, Vice President

Karen Hays, Treasurer

Tim Stewart, Asst. Treasurer

Sue Peetoom, Secretary

Gary Ballew, Director

Dan Swartz, Director

Jeannie Stewart, Past President

Members Absent:

Jack Ernest, Parliamentarian

Kent Amerman, Director

Ron Cox, Director

The agenda was accepted, with the addition of the unfinished business of the possibility of developing a GVR Clay Studio of Green Valley Facebook page, and discussion of new business - the 2017 Open House.

The minutes of the October 21, 2016 Board of Directors meeting were approved as written.

Board Member Reports

President Julie Jacques: Some changes in the winter classes; Kent Amerman's class of "wheel tricks

and techniques” has been cancelled, and Virginia Friend’s wheel class has been added for January. Virginia Friend was approved as a Wheel Instructor via e-mail and verbal approval of the Board of Directors. Record of approval to be attached to minutes.

Vice President Jim FitzGerald: No report.

Secretary Sue Peetoom: Nothing to Report.

Treasurer Karen Hays: Reviewed the financial statements. As of end of October, 2016, there is \$15,000 in Reserve, as mandated; Checking Account \$19,943.09; Investment Account \$45,015.08; Operating Capital \$40,138.89; Net Income is \$10,119.28; Total Equity \$65,258.17.

Committee Reports

To be given during Annual Membership to be held directly after this Board of Directors meeting.

Member Comments

None.

Unfinished Business

Julie Jacques reported that she has a member possibly interested in handling the Facebook page for the Clay Studio if the decision is to go forward. Further details and information are needed, and this subject will be continued until the next Board of Directors meeting.

New Business

Discussion held on Open House date. Two dates proposed by other club February 11 and February 18. Usually Clay Studio holds it the weekend before Valentine’s day. So the Clay Studio will hold Open House on February 11, if OK with the Social Committee. Hours are possibly 12 pm to 3 pm.

Discussion held on the change in time for the December Board of Directors meeting, to reduce the time between the meeting and the annual Christmas Party. Approved by those present that the December 16, 2016 Board meeting be held at 10:30 a.m. The Christmas Party will begin at 11:30 a.m.

Jane Ercolani had requested she be approved to be an additional signer to the Clay Studio Busy Bee printing account in order to allow printing of necessary Introduction to Clay classes handouts, etc. without her having to purchase through her own funds and then be reimbursed by the Clay Studio. Karen Hayes moved to add Jane Ercolani as signer to the Busy Bee account; seconded by Gary Ballew. Approved unanimously.

Tim Stewart and Karen Hays stated the 2017 Budget has been developed. Karen Hays discussed the proposed 2017 Budget. She sent out a memo to all committee chairs for their input regarding their area of responsibility. All responded. From that data, Karen reviewed and formulated the proposed budget; she felt all requests could be accommodated. Discussion was held.

Sue Peetoom moved that the 2017 Budget as proposed be accepted as written. Gary Ballew seconded, 2017 Budget approved unanimously.

Tim Stewart thanked Karen Hays for her extensive and hard work on the Budget and her work as Treasurer. Board of Directors also thanked her for her work.

Meeting adjourned at 9:15 a.m.

Important Dates:

December 16, 2016	Board of Directors	10:30 a.m.	Fiesta Room
December 16, 2016	Christmas Party	11:30 a.m.	Anza Room