

## **GVR Clay Studio of Green Valley MINUTES**

Board of Directors Meeting December 16, 2016 Fiesta Room

The meeting was called to order at 10:31 a.m. by Julie Jacques, President.

Board Members present:

Julie Jacques, President

Jim Fitzgerald, Vice President

Karen Hays, Treasurer

Tim Stewart, Asst. Treasurer

Sue Peetoom, Secretary

Kent Amerman, Director

Gary Ballew, Director

Dan Swartz, Director

Jack Ernest, Parliamentarian

Members Absent:

Ron Cox, Director

Jeannie Stewart, Past President

The agenda for the December Board of Directors Meeting was accepted.

The minutes of the November 18, 2016 Board of Directors meeting and the December 18, 2016 Annual Membership Meeting were approved as written.

### Board Member Reports

President Julie Jacques: The printer just purchased, a Brothers Laser Printer, cannot be used for the Decals, as the toner does not contained 40%+ Iron Oxide. However, Busy Bee Printers, off Esperanza Boulevard, can print the necessary decals. The black and white decals can be then brought back to the Studio for firing in the kiln, following the instructions provided with the decal paper. It was mentioned

that Tony Herrera has had success with color decals printed by Busy Bee Printers being placed in his home oven at 350 degrees for approx. 30 minutes.

Vice President Jim FitzGerald: He acknowledged the excellent leadership of President Julie Jacques and thanked the Board, as this was his last meeting as Vice President, his term expiring at the end of 2016.

Secretary Sue Peetoom: Nothing to Report.

Treasurer Karen Hays: Reviewed the financial statements. As of end of November, 2016, there is \$15,000 in Reserve, as mandated; Checking Account \$23,997.49; Investment Account \$45,015.82; Operating Capital \$40,138.89; Net Income is \$14,174.42; Total Equity \$69,313.31. Year-to-date, 145 members have paid 2017 membership dues.

### Committee Reports

Education: Cyndee Remington indicated there was no report.

Maintenance & Security. Jay Groothousen indicated that the Air Handling system was going to undergo maintenance by GVR during the week prior to Christmas and the Studio would be closing each day at 4:00 p.m. In Spring 2017 the ductwork would be pulled out of the Kiln Room, working around the kilns, and GVR is scheduling roof repairs at that time also.

New seating is being delivered and Jay is assembling them as they arrive; older seating will be removed in a timely manner.

Finance: Tim Stewart acknowledged Karen Hays' superb handling of the monies; she will continue to handle the Treasurer position in 2017. He also mentioned that the Finance committee is losing a member and would like a replacement. The committee is currently looking for a successor.

Membership: No report.

Monitors: No report.

Supplies: Sue Peetoom indicated rapport with Marjon's is smooth, with deliveries and purchases continuing to be done on a regular basis. Items not available from Marjon's are purchased either on-line or locally.

Social: Julie Jacques reported that the Open House would be on February 11, 2017, with the Camera/Computer/Art clubs all having their open houses the same day.

IT: Jack Ernest indicated there was no report.

Kilns: Ron Foster indicated all are working well with no problems currently.

Bylaws & Policies: No report.

#### Member Comments

None.

#### Unfinished Business

Julie Jacques reported that the Facebook Page is still a work in progress. It will be a Closed Group, and Arliene Stremming has indicated she would be willing to manage the page.

#### New Business

Julie Jacques suggested writing to GVR to install an addition 2-3 more handicapped spaces at the back door as this need is currently underdeveloped. Discussion held. Dan Swartz moved that a letter be written to GVR to request additional handicapped spaces. Seconded by Gary Ballew. Motion passed unanimously.

With regards to Ann Hirz's OATS Project, discussion was opened by Julie Jacques on permanent exhibits of Clay Studio members in the area by the stairwell outside the front door, with Ann Hirz indicating she was thinking more of a monthly basis. Ann indicated she would assist in setting it up with GVR with discussion regarding security for the exhibits, etc., but was requesting assistance from Clay Studio members to maintain this exhibit area.

Julie Jacques spoke regarding the Studio alcohol policy. It currently does not allow alcohol within the Studio. She had met with GVR representatives; it is possible to change, however it would be necessary to have GVR permission for each event where alcohol consumption is requested. It cannot be a general overall permission. Discussion held. Liability issues and logistics were mentioned. It was agreed to table the discussion on this subject to the next meeting to allow further thought on this subject. A policy change would need appropriate language, and following the necessary steps to make such a change.

A request had been made to obtain a debit card for the Kiln Committee, to be assigned to Katy Casey. Sue Peetoom moved that the GVR Clay Studio of Green Valley obtain a credit card for Katy Casey for the Kiln Committee's necessary purchases. Karen Hays seconded the motion. Motion passed unanimously.

Cyndee Remington has been taking care of the deposits under Karen Hays' supervision. Cyndee will be serving as Assistant Treasurer with the end of Tim Stewart's term at the end of this month.

Katy Casey has agreed to a request from the Finance Committee to do the 2016 Financial Review of the GVR Clay Studio's financial records.

The Board of Directors for 2017 will meet after the adjournment of this meeting to select 2017 officers.

Meeting adjourned at 10:52 a.m.

Important Dates:

January 20, 2017	Board of Directors	9:00 a.m	Fiesta Room
February 2, 2017	Canoa Hills Reception	4:00 p.m.	Canoa Hills Center Lobby
February 11, 2017	Clay Studio Open House	12:00 p.m. to 3:00 p.m.	