

GVR Clay Studio of Green Valley

Annual Membership Meeting

November 17, 2017

The meeting was called to order by President Julie Jacques at 10:34 a.m. Julie welcomed the members and expressed her appreciation for those who were attending.

Sue Peetoom, Secretary, called roll. Board Members present: Julie Jacques, President; Gary Ballew, Vice-President; Cyndee Remington, Assistant Treasurer; Sue Peetoom, Secretary; Ron Cox, Director; Dan Swartz, Director; Russ Nichols, Director.

Absent: Karen Hays, Treasurer; Bud Montgomery, Director; Jack Ernest, Parliamentarian/Past President.

The Agenda was approved as written.

President Julie Jacques stated three new Board members will be elected at this meeting; there are nine members. Julie introduced the Board of Directors. She thanked the retiring members of the Board for their diligence and hard work during their three-year terms. Those retiring are Gary Ballew and Karen Hays. Although her own term will be ending at the end of 2017, Julie stated she is running for a Board seat again. She mentioned that Board members have multiple jobs within the GVR Clay Studio, as noted on the Clay Studio Standing Committee Chairmen handout provided, as well some jobs that are not listed.

Treasurer Karen Hays could not be present, so Julie Jacques directed those present to the Balance Sheet as printed on the Agenda, and indicated that the Clay Studio is in good shape, financially; the Clay Studio is hopeful that future expansion will be forthcoming, so a secure financial picture is needed for expenses at that time.

Committee Reports:

Education: Nancy Schultz, chairperson, was unable to attend, so the report was given by Cyndee Remington. She stated that this is probably the largest

committee in the Clay Studio. Cyndee listed the members. This committee schedules classes, plans workshops and demonstrations, displays art in the windows, manages the library, plans field trips, plans the annual Canoa Hills art show, oversees the curriculum for the Intro Class and waives newcomers who have previous clay experience after having demonstrated to the appropriate committee members they have the expertise to forgo the Intro Class. Currently 30 classes are scheduled in the Studio through the winter months until April; most weekdays have at least one class running. The evaluation sheets of the classes/instructors will be done on paper through the Education Committee, since GVR has gone to online evaluations without feedback to the Studio or instructors. The waiver form has also been revised. Intro classes will be offered every month except for July due to the long waiting lists for each class.

Sheryal Atkins will be coordinating the Desert Hills show in early 2018. It has been proposed that only a finite number of pieces be accepted from each artist who wishes to display, as last year there were many sculptures, and few wall hangings. A more balanced viewing is being sought for 2018.

Connie Davis handles the field trips, and during the field trip in 2017 to Curt Brill's studio in Tucson, a possible workshop at the GVR Clay Studio was discussed for 2018.

Glaze Committee: John Carney, chairperson, gave a report regarding the revised glaze boards, all the hard work by members during the summer to get it done for the winter season, and the discontinued glazes, as well as the new glazes brought it to expand the satin and matte high fire glazes, foundations, celadon, etc. He thanked all those who participated and continue to participate with regard to the maintenance of the glazes, etc.

Maintenance/Facilities and Security: Jay Groothousen, chairperson, stated this committee is responsible for all the fixtures, equipment and maintenance within the Clay Studio. Jay listed the members and thanked them for their help. He coordinates repairs and replacements as needed, and works with GVR on major problems. Currently he is working with GVR on handling the dumping of the

glaze/clay/oxide water, and on improving the filtration and air quality in the Studio. In addition, the Annual Cleaning is coordinated through this committee.

Finance: Julie Jacques reported for Karen Hays, who was not able to attend. The budget for 2018 was approved by the Board of Directors at their November meeting. Authorization was approved to hire a bookkeeper beginning in 2018. This position will be overseen by the Treasurer.

Membership: Julie Jacques stated Kathleen Richter continues recording dues and memberships into the computer and keeping those current and up to date. Kathleen has asked that the 2018 membership forms be filled out completely and stated that checks are preferred, rather than cash.

Monitors: Julie Jacques spoke as Diane Willcutt, chair of this committee, was unable to be present. Although there are close to 100 monitors trained, there seems to be a problem this year in covering the Studio. Monitors are asked to step forward and sign up, since there are so many classes this year, and without monitor coverage the classes cannot be held, as GVR requires monitors in order for the Studio to be open.

Supplies: Sue Peetoom thanked those who are assisting her in her purchasing duties by doing inventory frequently and reporting back to her so items can be purchased in a timely manner. Marilyn Serra is handling tools; the assistance of Jay Groothousen is helping keep track of clay orders needed; Coralee Hagopian is maintaining the inventory records on computer, and updating the information regularly. Assistance on maintaining the glazes supply is being given by Helen Boyd, Kris Maher, and Ann Van Prooyen handle the high-fire glazes, and Barbara Arney is handling the low-fire glazes. Susan Anderson is handling the Raku glazes. Orders are placed with Marjon's on a very regular basis, and other items are ordered as they are placed on the order sheet hanging on the cabinet over the copier; items are ordered as needed. If a new item is requested, it is to be placed on the order sheet as well. With the inventory of tools being kept up to date, it has been noticed through records that there are quite a few tools that have not been moving for the past one-three years. Therefore, in January a tool sale will be

held to remove the tools to be discontinued so space can be made for newer tools that have been requested/suggested.

Social: Brenda Melk is currently chairing this committee. Brenda discussed the Holiday Party and Exchange. She is being assisted by Ross Ripley and Susan Post for the 2017 party. Anyone willing to assist in set-up is requested to be in the Anza room at 10 a.m. on December 1, 2017. The party will start at 11:30 a.m. The Open House will be February 10, 2018, the Volunteer Lunch will be April 5, 2018, and the 2018 Holiday Party will be December 14.

IT: Jack Ernest and Jon Otto were not present. Julie Jacques stated that they keep the computers/copiers and other electronic equipment up and running, via troubleshooting, cleaning, upgrades, etc. If equipment problems occur, they handle them very quickly, and replacement of defunct equipment is also done within days.

Kilns: Ron Foster and Katie Casey are the co-chairs. The Kiln Committee has approximately 15+ members/kiln techs who load and unload the kilns, keep the kilns operating, and maintain the equipment and supplies. No new kilns were installed this summer, however a couple of them were rebuilt. The kilns are all operating well. Safety has been a focal issue and there have been no accidents or incidents in 2017. Due to the returning of the winter members, the number of pieces in the holding room are increasing, and the decision to begin firing each day during the season may be made soon after Thanksgiving. A notice will be posted.

Bylaws and Policies: Lois Plante is chair of this committee. There were no changes in 2017. Changes to procedures can be made by the committees, and she has to be notified so they can be made. Any policy changes need BOD approval. Bylaws are major changes and must go through the appropriate steps.

Julie Jacques thanked all those reporting on the functions of their committee.

Member Comments: Katy Danhof spoke on Diane Ernest's passing. She asked if something could be done. Julie indicated we were doing a plaque and a get-together at a later date.

Julie Jacques indicated that with the end of the terms of the previously mentioned Board of Directors members, an election is required to replace them as of the first of the year. She stated that John Carney, Marcia Campbell, and she are the current nominees for the three positions. Julie turned the meeting over to the Vice-President Gary Ballew for necessary action. Gary asked for any discussion or other nominations from the floor. There being none, Russ Nichols moved to close the nominations, seconded by Sue Peetoom. Gary asked for a voice vote from the membership on each of the nominees, and with no dissenting votes Julie Jacques, John Carney, and Marcia Campbell were each elected as Directors to the Board of Directors, with terms to begin January 1, 2018.

The meeting was adjourned at 11:19 a.m.

Important Dates

December 1, 2017	Christmas Party 11:30 a.m. Anza Room
December 15, 2017	Board of Directors 9:30 a.m. Fiesta Room