

## **GVR Clay Studio of Green Valley MINUTES**

Board of Directors Meeting January 20, 2017 Fiesta Room

The meeting was called to order at 9:01 a.m. by Julie Jacques, President.

Board Members present:

Julie Jacques, President

Gary Ballew, Vice President

Karen Hays, Treasurer

Cyndee Remington, Asst. Treasurer

Sue Peetoom, Secretary

Bud Montgomery, Director

Russ Nichols, Director

Members Absent:

Ron Cox, Director

Dan Swartz, Director

Jack Ernest, Parliamentarian

Jeannie Stewart, Past President

The agenda for the January Board of Directors Meeting was accepted.

The minutes of the December 16, 2016 Board of Directors meeting were approved as written.

### Board Member Reports

President Julie Jacques: The Open House is scheduled for February 11, 2017 from Noon until 3 p.m. It will be advertised in the GVR E-Blast, Green Valley Newspaper, and banners. The Social Committee is working on the event. GVR has monies for “special” improvement grants for clubs. Jay Groothusen is looking into additional/improved sink traps for a possible grant request. The Facebook page is up and running. The Board members are asked to encourage members to volunteer for four (4)

hours of work at the Studio each month. Two new Handicapped Parking spaces are currently being installed on either side of the back door of the Studio. All Tuesday committee meetings will be held in the Santa Cruz Room this year. Some Mondays are available; please see Gary Ballew to reserve.

Vice President Gary Ballew: Nothing to report.

Secretary Sue Peetoom: Nothing to report.

Treasurer Karen Hays: Reviewed the financial statements. As of end of December 2016, there is \$15,000 in Reserve, as mandated; Checking Account \$24,963.22; Investment Account \$45,016.58; Operating Capital \$40,138.89; Net Income is \$15,140.91; Total Equity \$70,279.80. The Studio came in under budget for 2016.

### Committee Reports

Education: Cyndee Remington reported that Connie Davis did a great job with the Street Car Tour. The March and April field trips are being planned. There will be no field trip in February. Cyndee mentioned the GVR move to on-line surveys for class instructors. Discussion held. Board supports Education Committee if they choose to do evaluations for their own use. Approximately 70% of people taking the Intro Class become members. Katy Casey is staying on as the person in charge of the Window displays.

Maintenance & Security. Jay Groothousen reported that GVR seems to have fixed the roof leak. Other repairs and maintenance are being scheduled.

Finance: No report.

Membership: No report.

Monitors: No report.

Supplies: Sue Peetoom indicated that, after discussion with Jane Ercolani, an Intro Class Kit was being assembled and would be ready soon. The Kit will have its own POS code number and price.

Social: Julie Jacques reported that the Open House would be on February 11, 2017, with the

Camera/Computer/Art clubs all having their open houses the same day. Gary Ballew is handling the signs, and other individuals are signing up to volunteer for various tasks during the Open House.

IT: Jon Otto indicated photos of the new BOD members are needed for the website. He also gave a brief synopsis on how the email addresses on the website work as it related to messages to individuals. The IT Committee is working on the issues with Bulk Mail and they are trying to get software to eliminate the problems and be reliable. The problem with the use of the current printer for decals was discussed, with possible solutions being researched.

Kilns: Ron Foster stated all are working well with no problems. The Kiln Committee has also decided not to place unstable items in kilns that may affect other pieces. If the Kiln Committee feels the item could damage other pieces, they will be placed back on the shelves in the holding room with a note to the owner.

Bylaws & Policies: No report.

#### Member Comments

None.

#### Unfinished Business

Discussion was held on the issue of alcohol use in the studio, which was tabled at the last meeting. After discussion, with a majority show of hands, the decision was to continue the policy of no alcohol.

#### New Business

Discussion held on changing the start time for the BOD meetings from 9:00 a.m. to either 9:30 a.m. or 10:00 a.m. Decision was to start at 9:30 a.m., beginning February.

Motion made by Russ Nichols to approve Cyndee Remington as an instructor for the Intro Class. Seconded by Karen Hayes. Passed unanimously.

Discussion held on possible By-Law changes to reduce membership meetings from 2 to 1 each year.

Decision made to continue with two meetings, with the studio closing for the November meeting, but kept open for the March meeting, which will be combined with the BOD meeting and designated as the Board/Membership meeting.

Meeting adjourned at 9:32 a.m.

Important Dates:

February 2, 2017	Canoa Hills Reception, Canoa Hills Center Lobby	4:00 p.m.
February 11, 2017	Clay Studio Open House	Noon to 3:00 p.m.
February 17, 2017	BOD Meeting, Fiesta Room	9:30 a.m.