

GVR Clay Studio of Green Valley MINUTES

Board of Directors Meeting October 20, 2017 Fiesta Room

The meeting was called to order at 9:31 a.m. by Julie Jacques, President. Roll call was taken by Sue Peetoom, Secretary. Board Members present:

Julie Jacques, President

Gary Ballew, Vice President

Karen Hays, Treasurer

Cyndee Remington, Asst. Treasurer

Sue Peetoom, Secretary

Ron Cox, Director

Jack Ernest, Parliamentarian/Past President

Board Members Absent:

Russ Nichols, Director

Dan Swartz, Director

Bud Montgomery, Director

Visitors Present:

Lois Plante

Jay Groothusen

Ron Foster

Brenda Melk

The agenda for the October Board of Directors Meeting was accepted.

The minutes of the September 29, 2017 Board of Directors meeting were approved as written.

Board Member Reports

President Julie Jacques: As moved at the last meeting, GVR was contacted, notifying them that the Clay Studio would be open if a monitor was present for the major holidays [Thanksgiving, Christmas day, New Year's day]. She received return correspondence from GVR indicating that the Clay Studio would have to let GVR know at least two weeks ahead of time if a monitor would be present, otherwise the Studio would not be permitted to be open. After discussion with GVR's Kris Zubicki by Nancy Shultz and Jane Ercolani of the Education Committee, the Studio has been given verbal permission to

hold classes for Studio members only, to be so stated in the GVR Class Catalog. This has not yet been received in writing. GVR has reached out to the Clay Studio indicating that if members want to sell items at the Farmer's Market at West Center and have an AZ sales tax number, they can do so free without a fee; GVR will set up a table for the Clay Studio in the courtyard near La Tienda. Julie indicated she will laminate brochures for the table for visitors to read.

Vice President Gary Ballew: Committee schedules and other needed reserved dates have been given to GVR, with updates already made for the Education and Facilities committees. Contracts will be going out shortly, but the spaces have been reserved for Clay Studio activities.

Treasurer Karen Hays: Reviewed the financial statements. As of end of September 2017, there is \$15,000 in Reserve, as mandated; Checking Account \$18,965.04; Investment Account \$55,024.52; Operating Capital \$47,984.20; Net Income is \$11,305.36; Total Equity \$74,289.56. Currently there are 371 members. Members are beginning to renew their memberships for 2018, with 25 currently received.

Committee Reports

Education: Cyndee Remington reported that the Waiver forms are being revised. Short discussion held.

Maintenance & Security. Jay Groothousen reported all was going well.

Finance: No report.

Membership: No report.

Monitors: No report.

Supplies: Sue Peetoom reported that we now have three volunteers to maintain the glazes - Helen Boyd for the 5-gallon buckets; Anne Van Prooyen for the 1-gallon buckets, and Kris Maher for the pints. They will be notifying Sue when glazes are running low to ensure ordering is done in a timely manner.

Glazes: Julie Jacques gave a quick overview of John Carney's report regarding the summer's revamping of the glazes, boards, and also thanked all the individuals who assisted him in this endeavor. Copies of the report were passed out to the Board.

Social: Brenda Melk reported the Christmas Party would be held December 1. She requested information as to the amount available for purchasing supplies, etc. Karen Hays indicated she would give her that information.

IT: No report.

Kilns: Ron Foster reported all was going well.

Bylaws & Policies: No report.

Nominations. No changes to those running for the Board – Julie Jacques, John Carney, Marcia Campbell.

Member Comments

Julie Jacques welcomed those members in attendance and asked if anyone had any comments. There were no comments from the membership.

Unfinished Business

Ron Foster reached out to GVR after the last Board meeting concerning liability regarding the Cintas First Air Kit installed by GVR. He received an e-mail response from Jen Morningstar, Manager, Executive Office stating that clubs are under the GVR liability insurance umbrella; also stating that it is still up to each individual to be responsible for their actions. Julie suggested drugs should not be administered, but allow individuals to get their own items from the First Aid Kit. Short discussion.

New Business

Discussion held regarding the Finance Committee’s proposal to hire an Independent Contractor for bookkeeping services for the 2018 calendar year. Julie Jacques indicated other clubs within GVR have Independent Contractors for their bookkeeping. Ron Cox moved, seconded by Gary Ballew, that the Finance Committee’s proposal be accepted and the Clay Studio hire Karen Hays as an Independent Contractor for bookkeeping services for the 2018 calendar year. Approved and passed unanimously.

Meeting adjourned at 9:53 a.m.

Important Dates:

November 17, 2017	BOD Meeting	9:30 a.m.	Fiesta Room
November 17, 2017	Annual Membership Meeting	10:30 a.m.	Anza Room
December 1, 2017	Christmas Party	[Time TBA]	Anza Room
December 15, 2017	BOD Meeting	9:30 a.m.	Fiesta Room