

## **GVR Clay Studio of Green Valley MINUTES**

Board of Directors Meeting December 15, 2017, Fiesta Room

The meeting was called to order at 9:33 a.m. by Julie Jacques, President. Roll call was taken by Sue Peetoom, Secretary. Board Members present:

Julie Jacques, President

Gary Ballew, Vice President

Karen Hays, Treasurer

Cyndee Remington, Asst. Treasurer

Sue Peetoom, Secretary

Ron Cox, Director

Russ Nichols, Director

Dan Swartz, Director

Jack Ernest, Parliamentarian/Past President

Board Members Absent:

Bud Montgomery, Director

Visitors Present:

John Carney

Jane Ercolani

Jay Groothousen

Ron Foster

Kathy Foster

Diane Willcutt

Katherine Kramer

Suzanne McCafferty

The agenda for the December Board of Directors Meeting was accepted.

The minutes of the November 17, 2017 Board of Directors meeting and Annual Membership meeting were approved as written.

### Board Member Reports

President Julie Jacques: Julie thanked Gary Ballew and Karen Hays for their service to the Clay Studio as members/officers of the BOD for the past term, as they are retiring from the Board at the end

of this year. She indicated that the Studio will be closed Christmas Day, as the time constraints provided by GVR had not been met in regards to having monitors sign up for the day. Julie also went over the changes to the Farmer's Market participation by studio members. GVR rescinded the option of a free table from which studio members could sell their products; if a member wishes to sell their items, they must contact Farm&Root, the manager of the Farmer's Market, and abide by their rules and regulations. Vice President Gary Ballew: Nothing to report.

Secretary Sue Peetoom: Nothing to report.

Treasurer Karen Hays: Karen reviewed the financial statements. As of end of November 2017, there is \$15,000 in Reserve, as mandated; Checking Account \$24,335.80; Investment Account \$55,026.35; Operating Capital \$47,984.20; Net Income is \$16,677.95; Total Equity \$79,662.15. Currently there are 371 members. Members are continuing to renew their memberships for 2018, with 157 received as of the end of November 2017.

### Committee Reports

Education Committee: Cyndee Remington reported that Nancy Schultz will be resigning at the end of 2017. Connie Davis is working on a trip to a sculptor's studio that is 77,000 sf, with the maximum attendees to be 16. Cyndee will teach the summer Intro classes in May, June, and August.

Maintenance & Security: Jay Groothousen indicated the equipment is working well, with no major problems. Kilns and Wheels will be replaced as necessary.

Finance: Julie Jacques reported for Tim Stewart that there was no meeting in November; thus, nothing to report.

Membership: No report.

Monitors: Diane Wilcutt brought up the subject of the online calendar. She has requested the IT Committee review and consider the possibility of having only one calendar – to be online – and eliminating the paper calendar. A better, more user-friendly online calendar is needed. If it cannot be found, this will be a moot issue and the two calendars will remain. Also a new computer for the online calendar and also for the library system has been requested. Short discussion held.

Social Events: Julie Jacques reported for Brenda Melk that the Open House will be held February 10, from Noon until 3p.m. Gary Ballew and Dan Swartz will handle the necessary signs. Julie will meet with the other clubs in the Springs so that all will have their Open House the same day and time. The Canoa Hills show will also be held in 2018; details to be forthcoming.

IT Committee: Jack Ernest reported that the committee will meet the 4<sup>th</sup> Tuesday in January, and the online calendar and computer, as well as the library computer, will be on the agenda.

Kiln Committee: Ron Foster stated the kilns are all working. Two are budgeted to be replaced each year, in the event this is necessary. However, if the kilns continue to operate optimally, no replacements will be bought. The Raku firings are going well this season. The next one is scheduled for January.

By-laws and Policies: No report.

Member Comments

Julie Jacques welcomed those members in attendance and asked if anyone had any comments. Paul Wolford stated Jay Groothousen had done a good job of training him as a monitor and thanked Jay. He also had questions on how to get his name on the paper and online calendar. Diane Wilcutt gave him the information.

Unfinished Business

None at this time.

New Business

Julie Jacques stated that with the retirement of our Treasurer, Karen Hays at the end of the year, and the new appointment of Cyndee Remington as the Treasurer as of January 1, 2018, it was necessary to have the bank account signature cards changed. There was a short discussion. Russ Nichols moved, seconded by Ron Cox, that Cyndee Remington be added to the bank account as our new Treasurer and have the ability to write checks. Passed unanimously.

Julie stated as Cyndee Remington will no longer be Assistant Treasurer, a new Assistant Treasurer needed to be appointed. Short discussion. Sue Peetoom moved, seconded by Ron Cox, that Katherine Kramer be appointed Assistant Treasurer as of January 1, 2018. Motion passed unanimously.

Meeting adjourned at 9:48 a.m.

Important Dates:

January 10, 2018	BOD Meeting	9:30 a.m.	Fiesta Room
February 1, 2018	Canoa Hills Set Up	TBA	Canoa Hills
February 2, 2018	Artists Reception	4:00-6:00 p.m.	Canoa Hills
February 10, 2018	Clay Studio Open House	Noon-3:00 p.m.	Clay Studio