

GVR Clay Studio of Green Valley MINUTES

Board of Directors Meeting January 19, 2018, Fiesta Room

The meeting was called to order at 9:35 a.m. by Julie Jacques, President. Roll call was taken by Sue Peetoom, Secretary. Board Members present:

Julie Jacques, President

Marcia Campbell, Vice President

Cyndee Remington, Asst. Treasurer

Sue Peetoom, Secretary

Bud Montgomery, Director

Russ Nichols, Director

Dan Swartz, Director

John Carney, Director

Board Members Absent:

Ron Cox, Director

Jack Ernest, Parliamentarian/Past President

Visitors Present:

Jay Groothousen

Ron Foster

Charlie Atherton

Katy Casey

The agenda for the January Board of Directors Meeting was accepted.

The minutes of the December 15, 2017 Board of Directors meeting were approved as written.

Board Member Reports

President Julie Jacques: Welcomed Marcia Campbell and John Carney to the Board. Canoa Hills art show will be held next month, beginning February 1, 2018. Connie Davis is requesting more items for the showing. Julie thanked Russ Nichols, who had a well-attended workshop on how to work the extruder on Wednesday, January 17. The commemorative plaque is ready. Discussion held.

Vice President Marcia Campbell: Learning about the calendar and looking into where to hold meetings.

Secretary Sue Peetoom: Nothing to report.

Treasurer: There being no current Treasurer, Julie Jacques reviewed the financial statements. As of end

of December 2017, there is \$15,000 in Reserve, as mandated; Checking Account \$26,780.46; Investment Account \$55,027.28; Operating Capital \$47,984.20; Net Income is \$19,123.54; Total Equity \$82,107.74. Currently there are 263 members. Members are continuing to renew their memberships for 2018.

Committee Reports

Education Committee: Cyndee Remington reported three waivers were approved and BOD action is needed to approve Potsy Old as instructor.

Maintenance & Security: Jay Groothousen indicated the equipment is working well.

Finance: Julie Jacques reported that she and Tim Stewart are working on procedures, including necessary check signers, dollar limits on single vs. two signers. Short Discussion. Karen Hays will be removed from signing checks as she is now the bookkeeper. Julie will place a binder in Library containing Finance reports.

Membership: No report.

Monitors: No report.

Social Events: Julie Jacques reported for Brenda Melk that the Open House will be held February 10, from Noon until 3p.m. The sign-up sheet is located in the studio for various volunteer positions.

IT Committee: No report.

Kiln Committee: Katy Casey reported all was going well.

By-laws and Policies: No report.

Nominations: Dan Swartz, Ron Cox and Sue Peetoom are working on obtaining individuals to run for office at the next election.

Member Comments

Cyndee Remington mentioned there are still problems with the decals; continued research is being done.

Unfinished Business

None at this time.

New Business

Julie Jacques stated Diane Wilcutt, Monitor committee Chair, has requested the studio be open Sunday mornings from 9-noon; there will be no sales available. Short Discussion. Russ Nichols moved, seconded by Cyndee Remington, that the studio be open Sunday mornings, without sales. Motion passed unanimously.

The Education Committee has requested that Potsie Old be approved to teach classes. Cyndee Remington showed a piece worked by Potsie. Russ Nichols moved, seconded by Sue Peetoom, that Potsie Old be approved to be an instructor. Motion passed unanimously.

Julie Jacques stated that she had met with GVR regarding the studio being open on holidays, and was told that the confusion this past holiday season was due to cleaning crews and holiday pay. Discussion held. Sue Peetoom moved, seconded by Russ Nichols that the studio have a standing policy that it be open on holidays provided a monitor is present, and that no cleaning will be required of GVR for those days. The President will notify GVR each fall. Motion approved unanimously.

Julie Jacques requested that disposal of records older than seven years be allowed. Russ Nichols moved, seconded by Bud Montgomery, that records older than seven years be disposed of on a regular basis. Motion approved unanimously.

Julie Jacques stated she would ask IT to devise a method for email voting should the studio have more than three people running for three Board positions. Ron Foster indicated he thought this was already in place. Short discussion. Julie will contact the IT committee.

Julie Jacques indicated that a Treasurer and Assistant Treasurer are needed for this term, a resignation had been received from Cyndee Remington. She stated that Cyndee and Kathy have agreed to continue some duties under the Treasurer and Assistant Treasurer. Short discussion. Cyndee moved, seconded by John Carney, that Bud Montgomery be appointed Treasurer and Katy Casey as Assistant Treasurer, with check writing to be done by Bud Montgomery, Katy Casey and/or Julie Jacques. Motion passed unanimously.

Meeting adjourned at 10:01 a.m.

Important Dates:

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| February 1, 2018 | Canoa Hills Set Up | 8:00 a.m. | Canoa Hills |
| February 2, 2018 | Artists Reception | 4:00-6:00 p.m. | Canoa Hills |
| February 10, 2018 | Clay Studio Open House | Noon-3:00 p.m. | Clay Studio |
| February 16, 2018 | Board of Directors Meeting | 9:30 a.m. | Fiesta Room |