

## **GVR Clay Studio of Green Valley MINUTES**

Board of Directors Meeting February 16, 2018, Fiesta Room

The meeting was called to order at 9:32 a.m. by Julie Jacques, President. Roll call was taken by Sue Peetoom, Secretary. Board Members present:

Julie Jacques, President

Marcia Campbell, Vice President

Bud Montgomery, Treasurer

Sue Peetoom, Secretary

Cyndee Remington, Director

Ron Cox, Director

John Carney, Director

Board Members Absent:

Russ Nichols, Director

Dan Swartz, Director

Jack Ernest, Parliamentarian/Past President

Visitors Present:

Jay Groothusen

Ron Foster

Doug Davis

Katy Casey

The agenda for the February Board of Directors Meeting was accepted.

The minutes of the January 19, 2018 Board of Directors meeting were approved as written.

### **Board Member Reports**

President Julie Jacques: The exhibit at Canoa Hills was a great success, as was the Open House. Thanks were extended to Sheryal Atkins and her committee for the excellent work on the exhibit, and to Brenda Melk and her committee for the Open House.

Vice President Marcia Campbell: Nothing to report.

Treasurer: Bud Montgomery reviewed the financial statements. As of end of January 2018, there is \$15,000 in Reserve, as mandated; Checking Account \$19,573.27; Investment Account \$65,028.30; Operating Capital \$59,217.74; Net Income is \$10,683.83; Total Equity \$84,901.57. Currently there are 343 members. Members are continuing to renew their memberships for 2018. There is currently

research being done to find out why an invoice from Spectrum Glazes included an international transaction fee of \$16.

### Committee Reports

Education Committee: Cyndee Remington reported that there will be three summer Intro Classes, from 9 a.m. to 1 p.m. instead of the afternoons. Patsy Old will have a summer Wheel Class in May, on Tuesdays from 9 a.m. to 1 p.m. Sue McKoy reported to the Education Committee that the Library checkout system has been simplified; however, in case of problems, a notebook is still available to write down items being taken out/returned. Tom Kraugh is doing a wonderful job of taking care of the window displays. Diane Willcutt and Cyndee Remington will be working on an Etiquette and Customs of the Clay Studio publication during the summer to assist members, but especially new members, winter members, and waived individuals.

Maintenance & Security: Jay Groothousen indicated the equipment is working well. However, there are five leaks currently that he is working with GVR Maintenance/Facilities to eliminate.

Finance: Julie Jacques reported that Tim Stewart, Katy Casey, Bud Montgomery and Julie had worked on new procedures for the Finance Committee due to the changes in format of the Clay Studio finances, which were distributed to the Board of Directors for their information. Also, a booklet/binder has been placed in Studio with the financial reports enclosed. Cyndee Remington requested a notice be put in the newsletter regarding the new procedure for reimbursements. Julie Jacques indicated she would look into this matter.

Membership: No report.

Monitors: No report.

Supplies: Tools sale in January a great success. A final tools sale will be held towards the end of February to clear the few tools still available, and a few donated tool sets. A few new tools had been requested, and after discussion and research, most have been ordered and will be added to the inventory for sale to members.

Social Events: No report.

IT Committee: Jack Ernest had reported to Julie Jacques that the Clay Studio is prepared for online voting if there are more than three candidates for the Board of Directors at the next election.

Kiln Committee: No report.

By-laws and Policies: No report.

Nominations: No report.

### Member Comments

None.

Unfinished Business

None at this time.

New Business

Katy Casey has reviewed the GVR Clay Studio's 2017 financial books and she found them to be in good order. Her report was accepted by the Board of Directors. Julie Jacques requested comments and acknowledgment of the new procedures for the Treasurer and Finance Committee. They were accepted unanimously.

Jay Groothousen mentioned he was working with GVR regarding improving the air handling system. Instead of remaining passive and waiting for GVR to approach the Clay Studio regarding expansion into the Fiesta Room, as had been shown on the grand plan for GVR modernization and expansion for clubs, etc., a proactive approach was suggested. GVR has a form that could be completed, making such a request. The Board approved going forward with the request. Julie Jacques will complete the form to have the Clay Studio expanded into the Fiesta Room area for classrooms and other uses.

Meeting adjourned at 9:46 a.m.

Important Dates:

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|----------------|----------------------------|-----------|-------------|
| March 17, 2018 | Board of Directors Meeting | 9:30 a.m. | Fiesta Room |
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