

GVR Clay Studio of Green Valley MINUTES

Board of Directors Meeting March 16, 2018, Fiesta Room

The meeting was called to order at 9:31 a.m. by Julie Jacques, President. Roll call was taken by Sue Peetoom, Secretary.

Board Members present:

Julie Jacques, President

Marcia Campbell, Vice President

Bud Montgomery, Treasurer

Sue Peetoom, Secretary

Cyndee Remington, Director

Dan Swartz, Director

Ron Cox, Director

Russ Nichols, Director

Jack Ernest, Parliamentarian/Past President

Board Members Absent:

John Carney, Director

Visitors Present:

Jay Groothousen

Katy Casey

Ron Foster

Paul Wolford

The agenda for the March Board of Directors Meeting was accepted.

The minutes of the February 16, 2018 Board of Directors meeting were approved as written.

Board Member Reports

President Julie Jacques: Nothing to report.

Vice President Marcia Campbell: Continuing to communicate with Jodi at GVR for meeting dates/schedules.

Treasurer Bud Montgomery reviewed the financial statements. As of end of February 2018, there is \$15,000 in Reserve, as mandated; Checking Account \$19,157.33; Investment Account \$65,028.30; Operating Capital \$59,217.74; Net Income is \$10,267.89; Total Equity \$84,485.63. During the Finance Committee meeting there was a discussion of shifting some additional funds to Investments; no

action taken.

Secretary Sue Peetoom: Nothing to report.

Committee Reports

Education Committee: Cyndee Remington reported that Potsie Old will be the new Education Committee Chairperson, beginning in May or June, replacing Nancy Schultz, who is retiring from that position. Dan Swartz has been recommended as a Sculpture Instructor, forwarded to the Board for action. There has been discussion in the Education Committee regarding one-on-one teaching, with charges for such teaching to be determined by the instructor. Suggestion was made for these types of instruction to fall in the 4pm-7pm time frame. Further discussion to be postponed and addressed in the fall of 2018.

Maintenance & Security: Jay Groothousen indicated the equipment is working well. GVR Maintenance/Facilities had a contractor on the roof this past week looking at the leaks reported last month. Air cleaners for the studio are under discussion, with a request for assistance sent to GVR regarding costs for purchase and installation. Each unit would be a 200-lb unit, to be hung from the ceiling, One for each of the three perimeter rooms, and two for the main room. Cost for all units would be approximately \$10,000, with a cost of \$500 annually per unit for filters. Jay reported Marcia Campbell has updated and uploaded all the information for the SDS sheets onto the Library computer. The annual cleanup day will be Wednesday, April 18, beginning at 9 a.m. until completed. Discussion was held regarding removal of clay, tubs, etc. this year for the annual clean up. Discussion was held regarding the on-going problem of all the supplies, clay, and projects being left at the studio. A news blast will be sent to members by Julie Jacques reminding everyone to remove bisqued and completed items from the holding room and all the drying shelves.

Finance: No report.

Membership: No report.

Monitors: No report.

Supplies: Sue Peetoom reported the tools sale in February was a success, with all tools sold. New tools had been ordered and have been added to the inventory for sale to members. Susan Anderson did an in depth review of the glazes and a large order was placed. We are fully stocked with glazes at this time and should be able to maintain with minimal purchases through the upcoming summer season. Balance of supplies are being bought as needed.

Social Events: Julie Jacques reported for Brenda Melk that the annual clay studio Volunteer Luncheon will be held at the Lady of the Valley Church on April 5, beginning at noon. Vince Ercolani and Jay Groothousen will be the chefs.

IT Committee: Jack Ernest reported that he and Jon Otto are working with GVR on a solution regarding the problem of the weak GVR Hotspot and the monitors' laptop at the studio.

Kiln Committee: Jay Groothousen reported that he had to replace the wiring for Kiln #4 this past week. There was a discussion regarding a possible solution to the number of items being left in the holding room on the "completed" shelves. This includes both bisqued and glazed items.

By-laws and Policies: No report.

Nominations: Currently one completed form has been received for the fall election. Two more nominees are needed to fill the positions for the terms that will be completed at the end of 2018.

Member Comments

None.

Unfinished Business

Two proposals are currently being formulated for submission to GVR, due by the end of March. Jay Groothousen and Katy Casey are working on the proposal re the HEPA filtration system for the studio; Jay Groothousen, Katy Casey, and Bud Montgomery are working on the proposal for expansion of the clay studio into the Fiesta Room.

Julie Jacques reported that after previous discussion, new wording has been proposed regarding changes in the Membership bylaws to replace the word "gap" with "more than three years." Short discussion held. Russ Nichols moved, seconded by Ron Cox, that the following be approved: "If there has been a lapse of three or more years in an individual's membership, the person may be asked to repeat the Introduction to the Studio course. Should an individual believe, however, that their level of competency warrants it, they may request the waiver process." Motion approved unanimously.

New Business

Short discussion held regarding Dan Swartz been approved as a sculpture instructor. He will be working at first with Gary Ballew. Russ Nichols so moved, seconded by Cyndee Remington. Motion passed unanimously.

Short discussion held on whether to hold an open house in 2019, or skip a year. It was agreed to keep it as an annual event, and it will be held in 2019.

Discussion held regarding a Clay Studio Show and Sale at the West Center, as requested by members. Members would need an Arizona License to sell. Currently under discussion is a flat fee to be charged to cover advertising, with no commission/percentage required. GVR would set up the tables. Marcia Campbell moved, seconded by Dan Swartz, to allow the group to go forward with the project.

Discussion held regarding GVR's change regarding reserving/scheduling meeting rooms from an annual basis to only a three-month advance due to a new software program they installed and are currently working with. The GVC, GVR clubs, and HOAs are having problems scheduling events because they

cannot book ahead of time and cannot coordinate with other clubs/HOAs. It was agreed that the clay studio would send a letter to GVR expressing their concerns and disappointment regarding the new system.

Meeting adjourned at 9:58 a.m.

Important Dates:

April 5	Volunteers Luncheon	12:00 pm	Our Lady of the Valley Church
April 18	All Studio Clean Up	9:00 am	Clay Studio
April 20	Board of Directors Meeting	9:30 am	Fiesta Room