

GVR Clay Studio of Green Valley MINUTES

Board of Directors/Membership Meeting September 21, 2018, Fiesta Room

The meeting was called to order at 9:31am by Julie Jacques, President. Roll call was taken by Sue Peetoom, Secretary.

Board Members present:

Julie Jacques, President
Sue Peetoom, Secretary
Cyndee Remington, Director
Dan Swartz, Director
Ron Cox, Director
John Carney, Director

Board Members absent:

Marcia Campbell, Vice President
Bud Montgomery, Treasurer
Russ Nichols, Director
Jack Ernest, Parliamentarian/Past President

Visitors Present:

Jay Groothousen
Jane Ercolani
Ron Foster
Katy Casey
Doug Davis
Potsy Old
Diane Willcutt

The agenda for the September Board of Directors Meeting was accepted.

The Minutes of the April 20, 2018 Board of Directors Meeting were approved and accepted.

Board Member Reports

Julie Jacques gave a big "Thank You!" from the Board to Jack Ernest for all his years of service to the Clay Studio. He retired and has moved out of state.

Julie also reported the Board of Directors approved the revised waiver policies on May 21, 2018 by email vote.

In addition, Julie reported Kathy Kramer and Marilyn Serra are now the members who are counting the money from sales, membership fees, etc., and depositing it in the bank. The Finance Committee has two new members – JoAnn Dana and Sally Crawford.

Currently there is quite a large amount of money [\$8000] still in the budget for equipment. Sue Peetoom requested that the two slab rollers be replaced with better ones. After a short discussion, it was agreed that Jay Groothousen would research replacement of these two items.

Marcia Campbell's report was given by Julie Jacques. The following two reservations have been made through GVR. The Holiday Party will be held December 14, and the Canoa Hills show will be held in February.

Assistant Treasurer Katy Casey reviewed the financial statements. Membership total is currently 404; Net income for August was \$193.30, January-August is \$5440.00. This is the first time in a long period that the net income for August was positive; usually due to summer slowdown it is in the negative.

The 2019 budgeting process has begun. Beginning next month, requests for budgets from chairpersons will go out.

Secretary Sue Peetoom: Nothing to report.

Committee Reports

Education Committee: Patsy Old reported there was lots of input during the summer, and needed revisions to the policies and procedures were made. The committee voted on the changes, which were forwarded to the Board of Directors. Procedures do not have to be voted on by the BOD; policies go to the BOD. Discussion held on the Raku and Glaze procedures. Each subcommittee will approve those who can teach, and those will be forwarded to the Education Committee for approval. If approved to teach, the approval is for that one subject; it is not a blanket approval for all subjects. If the individual would like to teach another subject, they must go through the approval process each time.

Patsy also reported that as of January 1, 2019, Judy Ammerman is resigning as scheduler; Lee Curtis has agreed to take over.

Maintenance & Security: Jay Groothousen indicated GVR replaced the roof this summer, and so far there have been no leaks reported. Two tables on the back patio have been replaced with new stainless steel tables.

Discussion was held regarding possibility of reconfiguring the sculpture room, replacing the large cabinet in the sculpture room, and additional shelves for clay storage for members within the studio.

Short discussion regarding Clay Studio obtaining Fiesta Room for additional space. GVR must replace the Fiesta Room space for meetings, etc., before the Clay Studio can have the space.

Finance: No report.

Membership: No report.

Monitors: Diane Willcutt reported that a new laptop was installed by IT for the Monitors' Calendar. There are currently 120 monitors. It is still a problem filling the shifts, especially during the summer, now that more members remain in Green Valley, rather than returning "home", thus making the Studio very busy all summer. There are 76 shifts per month. Discussion held. Suggestion made that after 30 days from the end of the intro class, each member take the monitor training, and a decision will be made at that time whether they should be added to the roster of monitors or given an option to do other volunteer work. 4 hours of volunteer work is requested from each member. Further discussion tabled. John Carney will

schedule a meeting of the volunteer committee to consider possible solutions.

Supplies: Sue Peetoom reported that purchasing needed items has been smooth, items needed have been available. People are notifying her in a timely manner when items are needed. Some problems with the glazes, since Marjon's no longer supplies Spectrum or Georgie's glazes, and it has to be ordered from other supplies, which includes paying freight, increasing costs of some glazes substantially.

Social Events: Julie Jacques reported for Brenda Melk that the Holiday Party is scheduled for the Anza Room on December 14.

IT Committee: Report was given by Julie Jacques. Equipment is running well. New laptop installed for Monitors. Still waiting for GVR to take care of the Hot Spot for connectivity and speed.

Kiln Committee: Ron Foster reported that all was running smoothly in the kiln room. Two new Kiln Techs are being taught. The new firing programs seem to be working well. Some kiln shelves are to be replaced. Jay Groothousen will replace Ron Foster as Co-Chair with Katy Casey subject to Board approval, as Ron Foster is retiring from that position. Julie Jacques thanked Ron for all his service with the Kiln Committee as co-chair. Discussion on replacing the small Raku kiln, as there are currently issues with it, and interest in Raku and Horsehair firing is increasing. Short discussion on obtaining ceramic rods for bisque firings.

By-laws and Policies: No report.

Nominations: Julie Jacques and Ron Cox reported there are three positions open, and three people have submitted applications – Dan Swartz and Sue Peetoom will be continuing on the Board, and Doug Davis has submitted his application as a new Board member. Ron Cox will have all three submit short bios for publication in the newsletter. With three positions open and three candidates, ballots need not be sent out. Voting will be held at the November General Membership meeting.

Member Comments

None.

Unfinished Business

Julie Jacques requested that John Carney call a meeting of the Volunteer Committee to discuss ideas and solutions to having members carry out their four hours of volunteering a month, as they agree when joining the studio. Many members do not fulfill this requirement.

New Business

Julie Jacques indicated the Board had been previously sent the proposed revisions to the Education Policies for Intro Classes and Workshops. She called for a motion. Sue Peetoom moved the Board approve the revisions as written, seconded by Ron Cox. Unanimously approved.

John Carney moved that Jay Groothousen be approved as Co-Chairman of Kilns to replace Ron Foster, who is retiring. Sue Peetoom seconded. Motion passed unanimously.

Julie Jacques asked for action/motion to approve Jon Otto as Chairman of the IT Committee, with the retirement of Jack Ernest. John Carney so moved, seconded by Cyndee Remington. Motion passed unanimously.

Julie Jacques request action/motion to approve Katy Casey as Chairperson of the By-Laws Committee, as Lois Plante has retired. Ron Cox so moved, seconded by Sue Peetoom. Motion passed unanimously.

Dan Swartz gave a short report on his attendance at the SOS [Safety Orientation Seminar] provided by GVR. He highly recommended that all who can sign up for the free classes given by GVR on CPR and AED methods that are currently being used. It has changed in the last few years and those who learned CPR in the past should refresh to know the new methods. If you have never learned, current methods are such that mouth-to-mouth is no required, which was a deterrent in the past for some individuals.

He also has suggested to GVR that they hold classes on how to deal with rabid animals, since Green Valley is surrounded by desert and rabid animals are known to live in the surrounding areas.

Jay Groothousen suggested lowering firing fees; Katy Casey indicated this was the purview of the Finance Committee.

John Carney suggested research on the cost of hiring monitors. Katy Casey indicated this was also the purview of the Finance Committee.

There being no further business, Sue Peetoom moved to adjourn. Meeting adjourned at 10:23 am.

Important Dates:

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| October 19, 2018 | Board of Directors Meeting | 9:30am | Fiesta Room |
| November 16, 2018 | Board of Directors Meeting | 9:30am | Fiesta Room |
| November 16, 2018 | General Membership Meeting | 10:00am | Anza Room |
| December 14, 2018 | Holiday Party | TBD | Anza Room |
| December 21, 2018 | Board of Directors Meeting | 9:30am | Fiesta Room |